



**AZAM ZAQZOUQ**

A to Z of Project Management

Ver. 3.0

# النشاط والمهمة والواجب

Social - Managerial Capsules

كَبْسُولَاتُ اجْتِمَاعِيَّةٍ - إِدَارِيَّةٍ

Project Management Facilitator,  
Strategist & Advisor.

Project Management Professional  
(PMP®)

Reviewer & Contributor of Project  
Management Institute (PMI) Global  
Standards:

- PMBOK® Guide - 4<sup>th</sup> & 5<sup>th</sup> & 6<sup>th</sup> & 7<sup>th</sup> Editions.
- The Standard for Program Management - 2<sup>nd</sup> & 3<sup>rd</sup> Editions.

Microsoft Certified Trainer (MCT®)

Microsoft Certified Technology  
Specialist (MCTS): *Managing  
Projects with MS Project.*

إِدَارِيًّا؛ ثَمَّةً اخْتِلَافٌ فِي مَبْنَى وَمَعْنَى  
الْعَمَلِ بِاعْتِبَارِهِ: نَشَاطًا (Activity)  
حَيْثُ يُنْشَطُ الْقِيَامُ بِإِنجَازِهِ؛ حَيَوِيَّةً  
وَفَعَالِيَّةً... وَمُهْمَّةً (Task) حَيْثُ يُوَكَّلُ  
وَيُكَلَّفُ... وَوَاجِبًا (Duty) حَيْثُ يُلتَزَمُ  
بِهِ: شَرْعِيًّا، أَوْ أَخْلَاقِيًّا، أَوْ قَانُونِيًّا!

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