



**AZAM ZAQZOUQ**

A to Z of Project Management

Ver. 3.0

وَالَّذِينَ إِذَا أَنْفَقُوا لَمْ يُسْرِفُوا وَلَمْ يَقْتُرُوا...  
(الفرقان: 67)

Social - Managerial Capsules

كَبَسُولاتٌ اجْتِمَاعِيَّةٌ - إِدَارِيَّةٌ

Project Management Facilitator,  
Strategist & Advisor.

Project Management Professional  
(PMP®)

Reviewer & Contributor of Project  
Management Institute (PMI) Global  
Standards:

- PMBOK® Guide - 4<sup>th</sup> & 5<sup>th</sup> & 6<sup>th</sup> & 7<sup>th</sup> Editions.
- The Standard for Program Management - 2<sup>nd</sup> & 3<sup>rd</sup> Editions.

Microsoft Certified Trainer (MCT®)

Microsoft Certified Technology  
Specialist (MCTS): *Managing  
Projects with MS Project.*

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التَّرشيدُ (Economizing) القويمُ  
يُسْتَوْتَقُ، وَيَتَحَقَّقُ فِي ثَلَاثَةِ مَبَادِيءٍ  
مُجْتَمِعَةٍ فِي مُخْتَصَرِ (3Rs)؛ حَيْثُ:  
التَّخْفِيزُ (Reduce) قَدْرَ الإِمْكَانِ...  
وَتَكَرَّارُ الاسْتِخْدَامِ (Reuse) المُمْكِنِ!  
وَإِعَادَةُ الدَّوْرَةِ (Recycle) بِالمُعَالَجَةِ،  
وَالاسْتِرْجَاعِ... إِنْ أُمْكَنَ!

عزّام محمد زقزوق