



**AZAM ZAQZOUQ**

A to Z of Project Management

Ver. 3.0

# فِي إِدَارَةِ النُّطَاقِ السَّلَامَةِ

Social - Managerial Capsules

كَبْسُولَاتُ اجْتِمَاعِيَّةٍ - إِدَارِيَّةٍ

Project Management Facilitator,  
Strategist & Advisor.

Project Management Professional  
(PMP®)

Reviewer & Contributor of Project  
Management Institute (PMI) Global  
Standards:

- PMBOK® Guide - 4<sup>th</sup> & 5<sup>th</sup> & 6<sup>th</sup> & 7<sup>th</sup> Editions.
- The Standard for Program Management - 2<sup>nd</sup> & 3<sup>rd</sup> Editions.

Microsoft Certified Trainer (MCT®)

Microsoft Certified Technology  
Specialist (MCTS): *Managing  
Projects with MS Project.*

 [www.zaqzouq.com](http://www.zaqzouq.com)

 +966 50 88 49 302  
+962 79 62 28 839

 [azam@zaqzouq.com](mailto:azam@zaqzouq.com)

الوَاجِبُ فِي تَنْطِيقِ (Scoping) الْمَشْرُوعِ  
مُرَاعَاةُ تَفَاصِيلِ: الْحَاجَاتِ (Needs)  
وَالْتَوَقُّعَاتِ (Expectations) وَالرَّغَبَاتِ  
(Wants) "NEW" عِنْدَ الْمَعْنِيَيْنِ...!  
وَالتَّرْكِيزُ عَلَى التَّوَقُّعَاتِ مِنْهَا عَلَى وَجْهِ  
الْخُصُوصِ؛ لِأَنَّهَا ذَاتِيَّةٌ (Subjective)  
شَخْصَانِيَّةٌ... لَا مَوْضُوعِيَّةٌ!!

عزّام محمد زقزوق